

Ukraine – Event services – Event Management Services for EUAM Ukraine

OJ S 249/2024 23/12/2024

**Contract or concession notice – standard regime
Services**

1. Buyer**1.1. Buyer**

Official name: European Union Advisory Mission for Civilian Security Sector Reform Ukraine (EUAM Ukraine)

Email: tenders@euam-ukraine.eu

Legal type of the buyer: International organisation

Activity of the contracting authority: Public order and safety

2. Procedure**2.1. Procedure**

Title: Event Management Services for EUAM Ukraine

Description: This framework contract foresees the provision of services of organisation of events, including (but not limited to) provision of conference facilities, equipment, catering, event management and support services. The contract's overarching aim is to centralise the organisation of multiple EUAM internal and project-related events to be conducted in Kyiv, Lviv, Odesa, and other regions of Ukraine which are under the control of the government of Ukraine, where the security risks are at an acceptable level and where the conditions meet the Contracting Authority's needs. Those events will be of various subjects and with various target audiences - they will be attended by EUAM staff members, and/or by the governmental officials, diplomats, experts and representatives of other international and local organisations.

Procedure identifier: ae100b83-901d-407a-8c47-45435e7098e8

Internal identifier: EUAM-24-73

Type of procedure: Restricted

The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79952000 Event services

2.1.2. Place of performance

Country: Ukraine

Anywhere in the given country

Additional information: Implementation is planned for Kyiv, Odesa and Lviv, with possible additional locations Additional information about the contract notice and the request to participate form can be found at: <https://www.euam-ukraine.eu/our-mission/tenders/>

2.1.3. Value

Estimated value excluding VAT: 4 000 000,00 EUR

2.1.4. General information

Additional information: Additional information about the contract notice and the request to participate form can be found at: <https://www.euam-ukraine.eu/our-mission/tenders/>

Legal basis:
Regulation (EU, Euratom) 2018/1046

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Procurement document

5. Lot

5.1. Lot: LOT-0001

Title: Event Management Services for EUAM Ukraine

Description: This framework contract foresees the provision of services of organisation of events, including (but not limited to) provision of conference facilities, equipment, catering, event management and support services. The contract's overarching aim is to centralise the organisation of multiple EUAM internal and project-related events to be conducted in Kyiv, Lviv, Odesa, and other regions of Ukraine which are under the control of the government of Ukraine, where the security risks are at an acceptable level and where the conditions meet the Contracting Authority's needs. Those events will be of various subjects and with various target audiences - they will be attended by EUAM staff members, and/or by the governmental officials, diplomats, experts and representatives of other international and local organisations.
Internal identifier: EUAM-24-73

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79952000 Event services

Options:

Description of the options: The buyer reserves the right for additional purchases from the contractor, as described here: Provided they are in conformity with the basic project, new services consisting in the repetition of similar services, may be entrusted for up to 50% of the initial contract to the initial contractor by negotiated procedure without prior publication of a contract notice.

5.1.2. Place of performance

Country: Ukraine

Anywhere in the given country

Additional information: Implementation is planned for Kyiv, Odesa and Lviv, with possible additional locations

5.1.3. Estimated duration

Duration: 4 Years

5.1.5. Value

Estimated value excluding VAT: 4 000 000,00 EUR

5.1.6. General information

Reserved participation: Participation is not reserved.

Procurement Project fully or partially financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

Additional information: Additional information about the contract notice and the request to participate form can be found at: <https://www.euam-ukraine.eu/our-mission/tenders/>

5.1.9. Selection criteria

Sources of selection criteria: Procurement document

Criterion:

The criteria will be used to select the candidates to be invited for the second stage of the procedure

Information about the second stage of a two-stage procedure:

Minimum number of candidates to be invited for the second stage of the procedure: 5

Maximum number of candidates to be invited for the second stage of the procedure: 8

The procedure will take place in successive stages. At each stage, some participants may be eliminated

5.1.11. Procurement documents

Languages in which the procurement documents are officially available: English

Deadline for requesting additional information: 06/01/2025 15:30:00 (UTC+2)

Address of the procurement documents: <https://www.euam-ukraine.eu/our-mission/tenders/>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Not allowed

Justification for why electronic submission is not possible:

Buyer would need specialised office equipment

Description: Requests to participate must be submitted in English exclusively to the contracting authority by email to: tenders@euam-ukraine.eu The contract title and publication reference (see contract notice) must be clearly mentioned in the subject line of the email message and must always be mentioned in all subsequent correspondence with the contracting authority. Important Requirement: the electronic submission shall be by way of a zipped folder / file containing all the documents as requested; the zipped folder / file MUST be protected with a password which shall be known only to the company (person) submitting the request to participate. After the submission deadline, the Chairperson and/or the Secretary of the Evaluation Committee will contact the company (person) via email and request the password needed to open the submitted zipped folder / file. Candidates MUST NOT provide the password to the contracting authority before the submission deadline. Requests to participate submitted by any other means will not be considered.

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Deadline for receipt of requests to participate: 27/01/2025 15:30:00 (UTC+2)

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Allowed

Electronic ordering will be used: no

Electronic payment will be used: yes

Information about review deadlines: 15 working days

5.1.15. Techniques

Framework agreement: No framework agreement

Information about the dynamic purchasing system: No dynamic purchase system

5.1.16. Further information, mediation and review

8. Organisations

8.1. ORG-0001

Official name: European Union Advisory Mission for Civilian Security Sector Reform Ukraine
(EUAM Ukraine)

Registration number: 100000546

Department: Procurement Section

Postal address: 4V, Volodymyrskyi Uzviz

Town: Kyiv

Postcode: 01001

Country: Ukraine

Contact point: Procurement Section

Email: tenders@euam-ukraine.eu

Telephone: 00380000000000

Internet address: <https://www.euam-ukraine.eu/>

Information exchange endpoint (URL): <https://www.euam-ukraine.eu/our-mission/tenders/>

Buyer profile: <https://www.euam-ukraine.eu/our-mission/tenders/>

Roles of this organisation:

Buyer

Review organisation

8.1. ORG-0000

Official name: Publications Office of the European Union

Registration number: PUBL

Town: Luxembourg

Postcode: 2417

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Email: ted@publications.europa.eu

Telephone: +352 29291

Internet address: <https://op.europa.eu>

Roles of this organisation:

TED eSender

11. Notice information

11.1. Notice information

Notice identifier/version: de924e19-5972-4b5b-a0d8-21b7e7bdd54d - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

Notice dispatch date: 19/12/2024 21:49:28 (UTC)

Languages in which this notice is officially available: English

11.2. Publication information

Notice publication number: 787232-2024

